



**MINUTES FROM THE BANKING SUBCOMMITTEE
OF THE CASH MANAGEMENT POLICY BOARD
May 11, 2022**

A meeting of the Banking Subcommittee (the "Subcommittee") of the Cash Management Policy Board (the "Board") was held on May 11, 2022, at 10:03 a.m. The meeting was conducted virtually, with public accommodations provided in the Large Conference Room of the Office of the State Treasurer ("OST"), 820 Silver Lake Blvd, Suite 100, Dover, DE 19904.

Subcommittee Members Represented or in Attendance:

Ms. Tarrie Miller, Subcommittee Co-Chair
Mr. Rick Geisenberger, Secretary, Department of Finance
Mr. Warren Engle, Subcommittee Chair
Ms. Colleen Davis, Treasurer, OST

Subcommittee Members Not Represented or in Attendance:

Mr. John Flynn, Board Chair

Others in Attendance:

Mr. Daniel Madrid, Chief Operating Officer, OST
Mr. Jason Staib, Deputy Attorney General, Delaware Department of Justice
Ms. Fiah Kwesseu, Director of Operations & Fund Management, OST
Ms. Lisa Embert, Director of Reconciliations and Transaction Management, OST
Mr. Brennon Fountain, Controller II, OST
Ms. Lindy Scott, Executive Assistant, OST

CALLED TO ORDER

The meeting was called to order at 10:03 a.m.

INTRODUCTIONS

APPROVAL OF THE MINUTES

A MOTION was made by Ms. Miller and seconded by Secretary Geisenberger to approve minutes from the Subcommittee meeting held February 9, 2022.

MOTION ADOPTED UNANIMOUSLY

GENERAL BANKING SERVICES DISCUSSION

JP Morgan Chase ("JPMC") - General Banking

Ms. Embert shared that all services for the JPMC general bank accounts are fully operational. Agencies continue to provide the new JPMC ACH and wire account information to their vendors. Most vendors have been responsive in updating the new account information. Plans are underway to determine a final closing date for the concentration accounts at BNY Mellon and PNC Bank.

US Bank-Prepaid ReliaCard Contract Amendment

OST reached consensus with the Delaware Department of Labor on the contract amendment with US Bank. The contract has been extended for two additional years beginning March 6, 2022.

LOCAL BANKING DISCUSSION

Ms. Kwesseu shared that continuous progress has been made with transitioning state agencies and local school districts to our three new local banking partners (TD, Citizens, M&T Banks). OST is working with the remaining school districts to transition to the new banking partners by the end of the year.

MERCHANT SERVICES DISCUSSION

PCI Compliance

Mr. Madrid shared that OST continues to work with our merchants to complete their respective Self-Assessment Questionnaires (“SAQs”). CampusGuard, our qualified security assessor, will be returning in June to visit remaining merchant sites to meet our annual on-site review requirements for CY 2022. This assessment will provide vital information to evaluate which SAQs are applicable to our merchants. The State must be fully certified by March 31, 2023 and will have to complete the certification process annually.

Digital Government RFP

OST completed the contract with Fiserv for two of the three components of the digital government RFP: 1) payment gateway software and technology, and 2) merchant processing services. OST will finalize contract negotiations for our third component, account reconciliation and fee analysis, which Fiserv will provide under a separate contract.

The fourth component of digital government, focused on the design of a resident and visitor portal, remains under contract negotiation. This service will be awarded to a vendor by July 1st. The coordinated set of digital government services, which includes the payment infrastructure provided by OST, will move forward in the summer with a multi-track project implementation plan.

OTHER MATTERS OF THE SUBCOMMITTEE

House Bill 305 -The Delaware Marijuana Control Act Discussion

Secretary Geisenberger discussed the Delaware Marijuana Control Act. House Bill 305 was defeated and replaced with House Bill 371 and 372. Secretary Geisenberger requested OST contact the State’s banking partners to inquire about their position on acceptance of State tax revenues, potentially in the form of cash receipts, from potential retail dispensaries. The State’s banking partners indicated that they are willing to receive tax revenues but will not work with the retail client directly. The request was made for Mr. Staib to draft an opinion to share with the Board on the potential liability of Board Members and state employees in the event the bill passes and is signed into law.

EXECUTIVE SESSION

No executive session was held.

PUBLIC COMMENTS

NEXT MEETING

The next Banking Subcommittee meeting is scheduled for August 10, 2022.

The next Board meeting is scheduled for June 1, 2022.

ADJOURNMENT

A MOTION was made by Secretary Geisenberger and seconded by Mr. Engle to adjourn the meeting of the Subcommittee at 10:34 a.m.

MOTION ADOPTED UNANIMOUSLY

Respectfully Submitted,

Warren Engle
Chair, Banking Subcommittee

Tarrie Miller
Co-Chair, Banking Subcommittee

DRAFT