



**MINUTES FROM THE INVESTMENT SUBCOMMITTEE
OF THE CASH MANAGEMENT POLICY BOARD
February 2, 2022**

A meeting of the Investment Subcommittee (the "Subcommittee") of the Cash Management Policy Board (the "Board") was held on February 2, 2022, at 10:01 a.m. The meeting was conducted virtually, with public accommodations provided in the Large Conference Room of the Office of the State Treasurer ("OST"), 820 Silver Lake Blvd., Suite 100, Dover, DE 19904.

Subcommittee Members Represented or in Attendance:

Mr. Dave Marvin, Subcommittee Chair
Mr. Mike Karia, Subcommittee Co-Chair
The Honorable Ms. Colleen Davis, State Treasurer
Mr. Sean McNeeley, Director of Bond Finance, Department of Finance (for Secretary Geisenberger)

Subcommittee Members Not Represented or in Attendance

Mr. John Flynn, Board Chair
Mr. Rick Geisenberger, Secretary, Department of Finance

Others in Attendance:

Mr. Jason Staib, Deputy Attorney General, Delaware Department of Justice ("DDOJ")
Ms. Lisa Embert, Director of Reconciliations and Transaction Management, ("OST")
Ms. Fiah M. Kwesseu, Director of Operations & Fund Management, OST
Mr. Daniel Madrid, Chief Operating Officer, OST
Mr. Jordan Seemans, Director of Policy and Communication Management, OST
Mr. Stephen McVay, Assistant Cash and Debt Manager, OST
Mr. Brennon Fountain, Controller II, OST
Ms. Lindy Scott, Executive Assistant, OST
Ms. Jenn Appel, NEPC
Mr. Kevin Leonard, Partner, NEPC

CALLED TO ORDER

The meeting was called to order at 10:01 a.m.

INTRODUCTION

APPROVAL OF THE MINUTES

A MOTION was made by Treasurer Davis and seconded by Mr. Marvin to approve minutes from the Subcommittee meeting held on November 3, 2021.

MOTION ADOPTED UNANIMOUSLY

INVESTMENT CUSTODIAN CONTRACTUAL DISCUSSION

Ms. Kwesseu provided the Subcommittee with an update regarding the contract negotiations with Northern Trust. Negotiations began in November 2021. Due to the 2021 holiday season, the contract negotiations have extended longer than anticipated. OST plans to conclude negotiations within the next 30 days pending no unforeseen legal hurdles. A contract extension is in place with Northern Trust to ensure continuity of service.

INVESTMENT GUIDELINES CHANGE DISCUSSION

The effective date of the changes was January 11, 2022. The online code version of the Delaware Administrative Code will be updated to reflect those changes in early February 2022.

RESOLUTION No. 2022-1 FURTHER AMENDING INVESTMENT ARCHITECTURE FOR THE STATE’S CASH ACCOUNTS DISCUSSION AND VOTE

Mr. Staib recapped recent Board discussions and actions concerning the liquidity-versus-reserve allocation, including the shift in December 2021 to a 50/50 split. The resolution memorializes the December 2021 vote.

A MOTION to approve Resolution No. 2022-1 and Third Amended Investment Architecture was made by Treasurer Davis and seconded by Mr. Marvin.

MOTION ADOPTED UNANIMOUSLY

CARES ACT FUND DISCUSSION

Mr. Madrid provided an update with respect to CARES Act balances as of January 21, 2022. PFM and Wilmington Trust (“WTC”) held \$26.4 million as of that date. Presently, twenty-one draws from each account have been made since initial funding of \$927.2 MM in April 2020. The State is holding \$1.5 million of CARES Act funds for New Castle County (“NCC”), with those monies being managed by PFM and WTC. The PFM portion is not earning any interest currently.

Mr. Madrid thanked Mr. Steve McVay, Assistant Cash and Debt Manager, for his on-going efforts with managing the CARES ACT funding.

PUBLIC COMMENTS

No members of the public present for comment.

EXECUTIVE SESSION

No executive session was held.

NEXT MEETING

The next full Board meeting is scheduled for March 9, 2022
The next Subcommittee meeting is scheduled for May 4, 2022

ADJOURNMENT

Meeting was adjourned at 10:09 a.m.

Respectfully submitted,

David Marvin
Chair for the Investment Subcommittee

Mike Karia
Co-Chair for the Investment Subcommittee