**Email completed form to:**

**Treasury\_RTM\_Helpdesk@Delaware.gov**

The information requested below will be used for shipping information only (not for product imprint).

No P.O. Boxes Include your phone and email address, just in case we have questions regarding your order.

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| **SHIPPING INFOMATION** |

**Agency or School Name: STATE OF DELAWARE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City: State: ZIP:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **AGENCY CONTACT INFORMATION** |

**Agency Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Day‐ Time Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **DEPOSIT TICKET INFORMATION** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Citizens Bank** | |  | **M&T Bank** | |  | **TD Bank: (TBD 2023)** | |
| Deposit Ticket Quantity: 200 |  |  | Deposit Ticket Quantity: 200 |  |  | Deposit Ticket Quantity: 200 |  |
| Deposit Ticket Quantity: 400 |  |  | Deposit Ticket Quantity: 400 |  |  | Deposit Ticket Quantity: 400 |  |
| Deposit Ticket Quantity: 800 |  |  | Deposit Ticket Quantity: 800 |  |  | Deposit Ticket Quantity: 800 |  |
| Deposit Ticket Quantity: 1600 |  |  | Deposit Ticket Quantity: 1600 |  |  | Deposit Ticket Quantity: 1600 |  |
|  |  |  |  |  |  |  |  |
| 3 Part Ticket - Book Bound |  |  | 3 Part Ticket - Book Bound |  |  | 3 Part Ticket - Book Bound |  |
| 3 Part Ticket - Loose |  |  | 3 Part Ticket - Loose |  |  | 3 Part Ticket - Loose |  |
|  |  |  |  |  |  |  |  |
| Endorsement Stamp |  |  | Endorsement Stamp |  |  | Endorsement Stamp |  |
|  |  |  |  |  |  |  |  |
| Clear Plastic Deposit Bags (500/box) |  |  | Clear Plastic Deposit Bags (500/box) |  |  | Clear Plastic Deposit Bags (500/box) |  |
|  |  |  |  |  |  |  |  |
| Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_ |  |  | Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  | Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| *Details \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |  |  | *Details \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |  |  | *Details \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |  |

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| **SAMPLE INFOMATION** |

Stamp a copy of your old stamp here.