

## Audit Summary 403(b) Plan

2015

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<b>Finding 1:</b>	Participant loans issued after January 1, 2009		
<b>Auditor Recommendations:</b>	1). Plan officials should consult with legal counsel regarding the required corrections 2). Plan officials should contact offending vendors directly to communicate that loans may no longer be issued and to discuss possible ways vendor can control loan process		
<b>Action Plan:</b>	<b>Step Taken:</b> 1). Contacted offending vendors to advise them of loan restriction 2). Consulted with legal counsel and self correction memo drafted 3). Plan amendment executed July 11, 2017 to grandfather 2015 loans 4). Update language on State's third party administrator, Plan With Ease, to alert participants that loans are not available	<b>Status:</b> Completed Completed (6/29/2017) Completed (7/11/2017) Completed (Q2 2018)	<b>Responsible:</b> Dan Kimmel Jason Staib/John Meyer John Meyer Dan Kimmel
<b>Finding 2:</b>	Inappropriately included IRA accounts and Excluded Plan Participant Accounts		
<b>Auditor Recommendations:</b>	1). Plan officials should work with Security Benefit personnel to ensure complete and accurate confirmations and statements are issued to the State of Delaware plan officials		
<b>Action Plan:</b>	<b>Step Taken:</b> 1). Update the State's third party administrator, Plan With Ease, to ensure all Security Benefit accounts are added and to identify nonaffiliated accounts	<b>Status:</b> Completed	<b>Responsible:</b> Dan Kimmel
<b>Finding 3:</b>	Missing Distributions for Participants with Beginning Account Balances		
<b>Auditor Recommendations:</b>	No recommendation made		
<b>Action Plan:</b>	<b>Step Taken:</b> 1). State will make a request directly to Security Benefit for the noted participant(s) statement to provide backup for distributions	<b>Status:</b> Completed	<b>Responsible:</b> Dan Kimmel
<b>Finding 4:</b>	Material Adjustment to Plan Financial Statements		
<b>Auditor Recommendations:</b>	No recommendation made		
<b>Action Plan:</b>	<b>Step Taken:</b> 1). State has updated its confirmation request to the vendors to request full detail in regards to participant accounts	<b>Status:</b> Completed	<b>Responsible:</b> Dan Kimmel