



DATE: May 13, 2020
CONTRACT#: TRE20104 - INVSTADVIS

**PUBLIC FUNDS INVESTMENT ADVISORY SERVICES
ISSUED BY THE OFFICE OF THE STATE TREASURER**

**Addendum 1: Electronic
Submission Option**

The Office of the State Treasurer (“OST”), is now accepting proposal submissions electronically through Bonfire at <https://treasurer-delaware.bonfirehub.com/portal>.

PROPOSAL REQUIREMENTS

1. Proposals must be received before the Proposal Due Date and Time (**now extended to no later than 4:00 p.m., prevailing Eastern time, on May 22, 2020**). Responses received after the Proposal Due Date and Time will not be considered.
2. Upload your submission at: <https://treasurer-delaware.bonfirehub.com/portal>

Important Notes:

- Logging in and/or uploading the file(s) does not mean the response is submitted. Users must successfully upload all the file(s) and **MUST** click the submit button before the proposal due date and time.
- Users will receive an email confirmation receipt with a unique confirmation number once the submission has been finalized. This will confirm that the proposal has been submitted successfully.
- Each submitted item of Requested Information will only become visible to OST after the proposal due date and time.

- If the file is mandatory, you will not be able to complete your submission until the requirement is met.
- Uploading large documents may take significant time depending on the size of the file(s) and your Internet connection speed. The maximum upload file size is 1000 MB.
- Minimum system requirements: Internet Explorer 11, Microsoft Edge, Google Chrome, or Mozilla Firefox. Java Script must be enabled.

Need Help? Please contact Bonfire directly at Support@GoBonfire.com or 1(800) 354-8010 ext. 2 for technical questions or issues related to your submission. You can also visit their help forum at <https://bonfirehub.zendesk.com/hc>.

THE ADDENDUM HEREBY BECOMES A PART OF THE ABOVE RFP