Please fax completed form to Erin Guerke at 302/677-7031.

Sick\Vacation Deferral Form
State of Delaware 457(b)

Notice to employee:

- If you are not currently enrolled in the Deferred Compensation Plan, you must call Fidelity Investments at 1-800-343-0860 to enroll **before** your retirement date.
- The State Treasurer's Office must receive this signed form from you **no later than** the end of the month preceding the month in which you will receive your payout check (the check that includes your accumulated sick and vacation pay).

Last Name (Please Print) First Name M.I.	DOB
Home Address - Street	Employee ID#
City / Town State Zip	Home Phone:
Agency or School District Name of Payroll Representative Phone	

Date of Retirement or Separation:		**Date of Payout Check:**	
Sick Leave Payout:		**Vacation Leave Payout**	
Additional Salary:		**Total Gross Pay:**	

Please specify your deduction amount. For 2011, the maximum amount for the calendar year is $16,500. In addition, if you are at least 50 years of age by the end of 2011, you can defer an additional $5,500. If you are at least within 3 years of Normal Retirement Age, you may be eligible to defer up to $33,000 in 2011. Please call Erin Guerke at 302/672-6705 to determine eligibility and with questions. Please note that amounts deferred are before state and federal taxes but not before social security taxes.

Deduction Amount:$_____

Signature of Employee: _____ Date: _____

Please verify your payout information with your Payroll Representative, sign and date the form and fax it to the attention of: Erin Guerke, Office of the State Treasurer, 302-677-7031.

Last updated 11.18.10